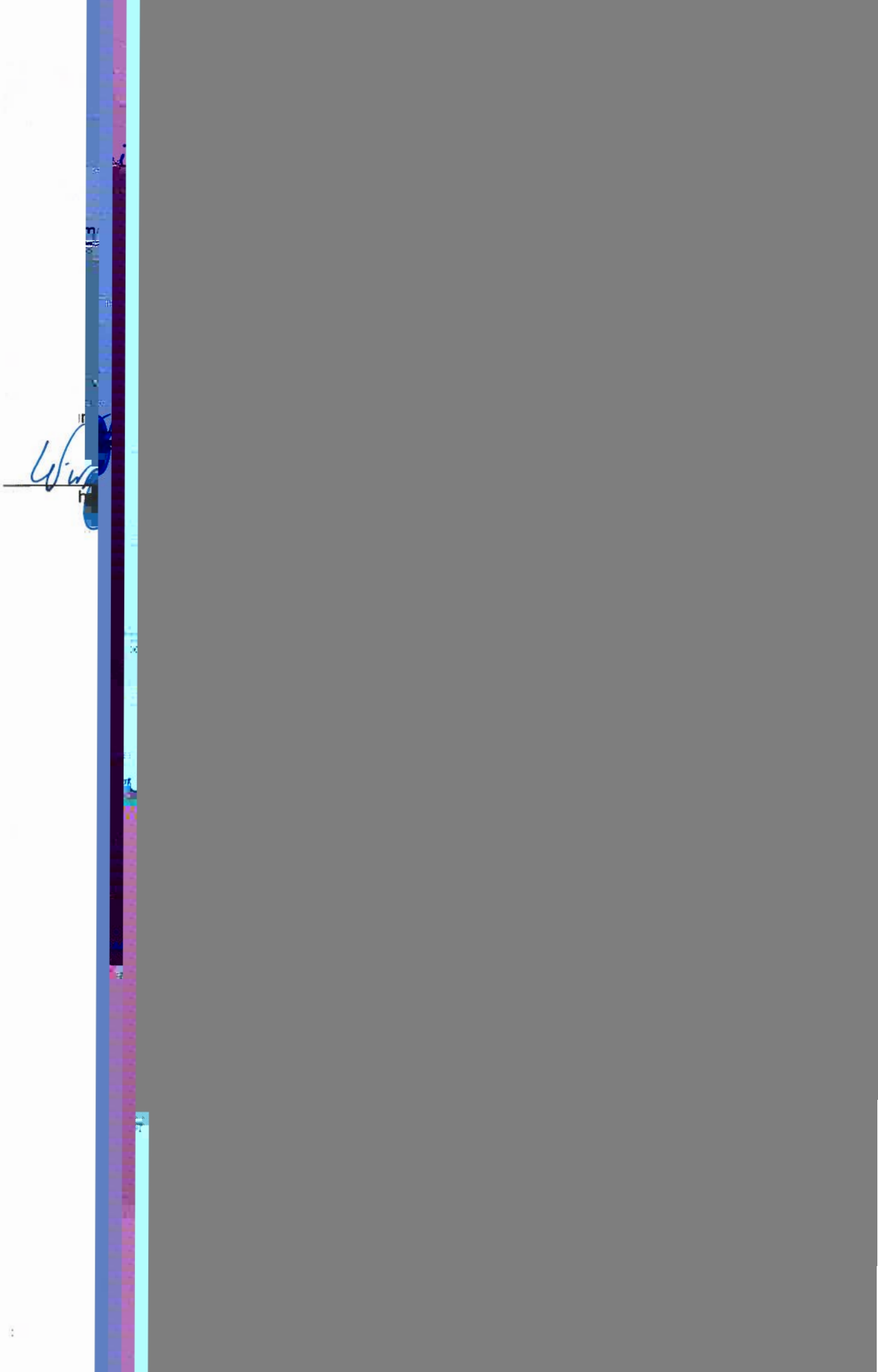
Local Advisory Board

2010

Signed Minutes Archives



UNM GALLUP LOCAL BOARD MINUTES

V ednesday , August 25 , 2010 Gallup
Six O'clock p.m.

UNM GALLUP LOCAL BOARD

Virginia Chavez ..... p
Gloria Skeet deCruz ..... A
Theresa Dowling ..... p
Max Perez ..... P
June Shack ..... P

UNM-GALLUP STAFF AND GUESTS:

Sylvia Andrew , Executive Director
Don Duszynski, Interim Dean of Instruction
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year ago. He distributed two graphs comparing 2006 through 2010 showing this year is by far ahead of any other year. Students are having trouble registering for 12 hours and are registering for 6-9 credit hours. The only way students are getting a full load is if the faculty allows additional students in their classes. Disenrollment was 600 students with over 90% of those students re-enrolling. The purpose of disenrollment is to get rid of "ghost" students, students who enroll in April and do not show up in the fall or pay their bill. We have been told by main campus that if we can show we do not have any ghost students we do not have to participate in disenrollment. Paul will be looking for another solution other than disenrollment. The Board asked about class caps and the number of class sections offered. Paul will be looking at this with the Dean.

C. Manger Physical Plant and Facilities - Ron Petranovich reported the Student Life and Classroom Technology Building is about two weeks behind schedule but it should be made up during the steel erection. He distributed the safety report requested by the Board at the last meeting.

D. ITS - Jim Blackshear reported all failed IT equipment hit by lightning has been replaced.

E. Nursing - Board commended Marji Campbell on the continuing student NCLEX 100% pass rate. State wide nursing curriculum committee held a meeting at UNMG this summer with the leadership being elected. They are doing good work. Marji will let the Board know the web address when the site is up.

F. Zuni Campus - The Board was glad to see the Zuni campus is working with the Zuni Public Schools on classroom usage and professional training for the ZPS teachers.

G. MCHS - The Board commended them for making AYP.

H. Student Senate - Cassandra Morgan VP and Jody Brown President Student Senate brought issues resulting in two Student Senate resolutions to the Board as follows

   i. The first resolution was a vote of no confidence of UNM President David Schmidly and his office.

   ii. The second resolution was to have an immediate Town Hall meeting with the specific UNM and UNMG personnel asked to attend to resolve student issues in a public forum.

   The Senate also distributed a letter of support for Sylvia Andrew sent to President Schmidly. They have not received a response.

The remaining departmental reports were presented in written form.

The Board requested a report from the Dean of Instruction in the next Board packet.

AGENDA ITEM VIII - Executive Director's Report

A Review of Board Report by Sylvia Andrew

   i. Sylvia attended the President's retreat. There was not much at the retreat concerning the branch campuses; however there was good general information about strategies being discussed in Albuquerque.

   ii. The College Cabinet retreat went very well and had good representation. The work begun at the retreat will continue during the Cabinet meetings this year.

   iii. HED capital project presentation for Lions Hall Community Education Building went well. There are no funds available for the request.

B. Other items may be reported:

   i. None

AGENDA ITEM IX - Old Business

A Monthly Financial Update - Tony Major reported we are doing well with a year end surplus due to vacant positions. We need to prioritize the over 30 vacant positions for hiring. We do not have funds to fill all vacant positions. Tuition and fees are up due to the increase in enrollment. We did receive $315,000 in stimulus funds to help with utility costs.

B. Monthly Grants Update - Final year end grant report shows returning funds on Four Corners Writing Grant, TRiO and Title III grant. The TRiO grant was renewed.

C. Faculty Workload Update - Tony Major reported information requested from the Board at the retreat has been incorporated into the report.

AGENDA ITEM X - New Business

A Open Meetings Resolution - Motion was made by Theresa Dowling to approve the Open Meetings Resolution, seconded by June Shack. Motion was approved by unanimous roll call vote.

B. Local Board Code of Ethics - Motion was made by Max Perez to approve the Local Board Code of Ethics, they will be posted in the Director's Conference Room, the Zuni Campus conference room and in the lobby at North Campus. Seconded by Theresa Dowling. Motion was approved by unanimous roll call vote.

AGENDA ITEM VIII - Executive Director's Report

A. Review of Board Report by Sylvia Andrew
   i. We are working on a College Cabinet work plan to help create a positive workplace and make it a positive learning environment.
   ii. Dean of Instruction - Met with the search committee and they are moving forward with the search.
B. Other items may be reported:
   i. None

AGENDA ITEM IX - Old Business

A. Monthly Financial Update - Tony Major reported everything looks good. The report is through August 31 which is the second month of the year. We are looking at increasing the community non-credit classes and work force classes that will help bring in dollars.
B. Monthly Grants Update - Grants are doing well. We are returning just under $100,000 to TRiO which was salaries not used. NSF grant is a 5 year grant and just getting unde r ay. There has been a slowdown in grant application which will bite us when our current grants expire.

AGENDA ITEM X - New Business

A. Approve FY2011 Budget Rescission - The legislature has imposed a reduction of 3.2% ($286,100) for UNMG. Motion was made by Max Perez to approve the use of fund balance dollars for the budget rescission, seconded by Gloria Skeet deCruz. Motion was approved by unanimous roll call vote.
B. Proposed Proclamation for Mil Levy and Board Election - The Proclamation was distributed for the Board to review. The Proclamation will be voted upon at the October 20, 2010 meeting.
C. Review of Notice Requirements - Per the Local Board Bylaws, the Board reviewed notice requirements. No changes were made to the requirements.
D. Board Goals and Objectives - This item was tabled until the November meeting.
E. Proposed First Amendment to Local Board Bylaws - The Board read the proposed amendment to the Bylaws. No other changes or additions will be made. The Board will vote on the amendment at the October meeting.

AGENDA ITEM XI - Additional Items Placed on the Agenda

None

AGENDA ITEM XII - Adjourn for Executive Session

Motion was made by June Shack to adjourn the regular meeting of the UNMG Local Board for Executive Session for Limited Personnel Issue Section

Virginia Chavez, Chair

Ch

June Shac Secretary

UNM GALLUP LOCAL BOARD MINUTES

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June Shack, Secretary